

**Presbyterian Night Shelter
Volunteer Background Investigation Release Form**

In order to provide a secure environment for those to whom we provide services, our staff and volunteers, and our community, Presbyterian Night Shelter routinely procures background investigations on volunteers. Please understand that this policy helps us ensure that our services are delivered in a professional and safe manner.

By signing below, you grant permission to Presbyterian Night Shelter to obtain such a report now or at any point in the future in connection with your volunteer position. You also grant permission to all parties to release information regarding your character, previous or current military service, or criminal or civil litigation matters to Presbyterian Night Shelter or to Imperative Information Group, Inc., including information that may be deemed negative.

Signature

Date

Identity Information

First Name:

Middle Name:

Last Name:

Current Home Address:

City: State: ZIP:

Other Names Used:
(maiden names or aliases)

Social Security Number: - -

Drivers License State: Number:

Date of Birth: Month: Day: Year:

Please list each city/county and state in which you have lived, worked, or attended school during the last ten years. Use a second form if necessary to provide full disclosure.

City: OR County: State:

City: OR County: State:

City: OR County: State:

City: OR County: State:

City: OR County: State:

City: OR County: State:

City: OR County: State:

City: OR County: State:

Criminal History Questionnaire

Name:

In order to provide a secure environment for those to whom we provide services, our staff and volunteers, and our community, Presbyterian Night Shelter routinely procures thorough background investigations on employees and volunteers. Please understand that this policy helps us ensure that our services are delivered in a professional and safe manner.

Disclosure of a criminal record will not automatically disqualify you for participating in Presbyterian Night Shelter's mission. The nature of the offense, its relationship to the role you are seeking to fill, and the time that has passed since the offense will all be considered. However, failure to disclose a prior criminal matter will be grounds for rejecting your application.

Please list below all misdemeanor and felony criminal matters, other than minor traffic safety violations for which no arrest was made, in which you were charged, regardless of disposition, or in which you participated a pre-trial diversion or other program to avoid prosecution.

Please provide the date, location, a description of the offense, and outcome of the matter along with any other information that will help clarify the circumstances.

SELECT ONE:

- I have had no criminal matters as described above.
- I have provided a full accounting of my involvement in any criminal matters below.

Certification

I attest that all of the information provided in this worksheet and all other submitted documents is complete and accurate. I understand that a thorough background investigation will be conducted and that failure to provide complete information will affect the outcome of the background investigation.

Signature

Date